



### Form of Access

Please indicate form of access required.

- Electronic (the Shire’s preferred form of access, where applicable)
- Inspection (in person at the Shire of Murray Administration Office)
- Hardcopy (additional fees may be applicable)

### Consultation

Please indicate consent to consult with third parties and/or to delete third party information where applicable.

- I consent to all “Personal Information” and / or “Commercial Information” of third parties and Shire of Murray staff being edited from the requested document/s

**Please note:** Choosing without consent may result in increased processing fees and time frames. Upon consultation with third parties, this information may be edited under the relevant exemptions.

- I consent to external third parties being provided my name as the applicant requesting the information

### Payment Details

Please indicate your preferred payment method:

- Cash (payable at the Customer Service Centre, 1915 Pinjarra Road, Pinjarra)
- Cheque (made payable to the Shire of Murray)
- Money Order (made payable to the Shire of Murray)
- Credit Card (Visa, Mastercard or Amex)

### Credit Card payment:

**For security reasons, the Shire of Murray cannot accept written credit card details. Contact the Shire on (08) 9531 7777 during business hours for alternative payment options.**

### Customer Authorisation

- By ticking this box, I confirm I understand that this form authorises the Shire of Murray to reproduce any documents associated with this application for internal purposes only.
- By ticking this box, I confirm I understand that before I obtain access to documents I may be required to pay processing charges in respect of this application and that I will be supplied with an estimate of charges, if appropriate.
- By ticking this box, I confirm the information I have provided in this form is accurate. (A signature is not required on forms lodged electronically and submissions will be treated in accordance with the *Electronic Transactions Act 2011 (WA)*.)

**Response Time:** Initial response within 7 days of receipt of application.

Signature _____	Date (DDMMYYYY)	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>								

(for hardcopy submission only)

### Further Information

For advice and further information regarding FOI and the types of documents held by the Shire, refer to the Shires website [www.murray.wa.gov.au](http://www.murray.wa.gov.au) and Information Statement. For general information and advice regarding FOI, the Office of the Information Commissioner can be contacted on (08) 6551 7888, at [www.oic.wa.gov.au](http://www.oic.wa.gov.au)